



Ref : Covering letter – 2015
Dept : Enrolments
Contact : Anna-Marie Taljaard (ataljaard@eversdal.org.za)
Date: 15 April 2014

Attention: Parents - Grade 1: 2015

EVERSDAL PRIMARY SCHOOL: APPLICATIONS - 2015

I take this opportunity to present our school for your favourable consideration. Choosing your child's school is an important decision. To assist you as parent, the school wishes to present the following information.

1. APPLICATION

- 1.1. In order to finalise teacher / pupil ratios and budgets for 2015, all application forms must be completed to reach the school by **6 June 2014**. The information required on the included forms are of the utmost importance to maintain a correct learner data system. Please be so kind as to complete the forms in full and write in **blockletters** for legibility.

2. DOCUMENTATION

The following must accompany applications:

- Copy of prospective learner's **birth certificate**.
- Copy of prospective learner's clinic card (**Only Gr. 1 learners**).
- Latest school report (**Only Gr. 2 - 7 learners**).
- Proof of residential address of prospective learner (**Latest Municipal account**).
- Copy of biological parents or lawful guardian's **Identity Document**.
- Transfer certificate from previous school. (**To be handed in on first school day**).

3. BOUNDARIES BETWEEN SCHOOLS AND RESIDENTIAL AREAS

Although the natural boundaries of the school are not rigid and absolute, Addendum A is an indication of residential areas which fall within the school's natural boundaries.

4. APPLICATIONS INSIDE THE NATURAL BOUNDARIES

Prospective parents living in residential areas **within** the school's direct feeder area, as listed in Addendum A, will be notified of acceptance from **23 June 2014**. Parents must hand in signed acceptance of admission at the school by **22 July 2014**. If parents do not reply, the children's names will be placed on a waiting list.

5. APPLICATIONS OUTSIDE THE NATURAL BOUNDARIES

- 5.1 Interested parents who reside **outside** these direct feeder areas, are asked to complete Addendum B and to attach it to the application form and return it by **6 June 2014**.
- 5.2 Interested parents who reside **outside** these direct feeder areas and who attached Addendum B to the application form, will only be notified whether their application was successful or not, in writing, by **2 September 2014**.
- 5.3 Written confirmation by parents residing **outside** the direct feeder areas must be returned not later than **16 September 2014**.
- 5.4 Learners with brothers and / or sisters in the school must also apply by **6 June 2014**.



6. **INFORMATION EVENING:**

An **Information Evening** has been set aside for all parents (and current Pre-Primary learners) on **30 October 2014** at **18:00**. Different aspects regarding the school will be presented to you. The specific needs of new pupils will be discussed.

* ***Unfortunately, this invitation cannot be extended to brothers and sisters of the prospective learner.***

7. **FURTHER INFORMATION**

If you are still unsure about any aspect of your child's integration into the school after the Information Evening, or if you wish to discuss anything specific about your child, you are welcome to make an appointment with the school as from **5 November 2014** from Mondays to Thursdays. Your appointment will be handled by either the Headmaster, Deputy Head or Head of the Foundation Phase.

8. **PARENT GUIDE:**

A fully comprehensive parent guide with general information is included. Parents are requested to study this information. Further information will follow in the new year.

9. **ENQUIRIES:**

Any further enquiries can be made at the school, (021) 976-8134.

We look forward to meeting you. May your association with our school be special for you as parent and also for your child.

Kind regards

MR H. ARANGIES
EVERSDAL PRIMARY SCHOOL: HEADMASTER