



Ref : Cover letter – 2020
 Dept : Enrolments
 Contact: apply@eversdal.org.za
 Date : 15 February 2019

Attention: Parents – Grade 1: 2020

EVERSDAL PRIMARY SCHOOL: APPLICATIONS – 2020

I take this opportunity to present our school for your favourable consideration. Choosing your child's school is an important decision. To assist you as parent, the school wishes to present the following information.

1. APPLICATION

1.1 In order to finalise teacher / pupil ratios and budgets for 2020, all application forms must be completed to reach the school by **15 March 2019**. The information required on the forms included are of the utmost importance to maintain a correct learner data system. Please be so kind as to complete the forms in full and write in **block letters** for legibility.

1.2 This year, Eversdal Primary School is a pilot school, with regard to the Online Admission Process. Since this electronic process is being launched on a trial basis, the Governing Body has decided to run a concurrent application process. Parents are still required to complete in duplicate, i.e. complete the school application form, as well as on the WCED Online Website: <https://admissions.westerncape.gov.za> (online application).

Completed school application forms can be returned to the school or can be send by e-mail.

It is mandatory for parents applying for more than one school to indicate their preference on the system. This process applies to new entrants (Gr. 1) as well as to new Gr. 2 - 7 learners for 2020.

2. DOCUMENTATION

The following must accompany applications:

One passport-sized **colour photo** of learner in the space provided

Certified copy of learner's **unabridged birth certificate**

Copy of **Immunization certificate** (Grade 1 only)

Certified copies of both parents/guardians/sponsors' **ID documents**

If divorced, a copy of the **divorce agreement**

Proof of permanent residential address: Certified copy of recent **municipal account** or Certified copy of **legal rental agreement**

The most recent school report (Gr. 2-7)

Transfer certificate (Gr. 2-7)

This application must be accompanied by: Confidential information regarding your child
 Annexure B if applicable
 School fees form (Debit order)
 Financial undertaking
 Aftercare letter if applicable



3. BOUNDARIES BETWEEN SCHOOLS AND RESIDENTIAL AREAS

Although the boundaries of the school are not rigid and absolute, Addendum A is an indication of residential areas which fall within the school's geographic boundaries.

4. ALL APPLICATIONS

4.1 Prospective parents will be notified of acceptance from **07 June 2019**. Parents must hand in a signed acceptance of admission at the school by **12 July 2019**.

4.2 Please note: Learners with brothers and / or sisters in the school must also apply by **15 March 2019**.

5. INFORMATION EVENING

An Information Evening has been set aside for all parents (and current Pre-Primary learners) on 24 October 2019 at 18:00. Different aspects regarding the school will be presented to you. The specific needs of new pupils will be discussed.

** Unfortunately, this invitation cannot be extended to brothers and sisters of the prospective learner.*

6. FURTHER INFORMATION

If you are still unsure about any aspect of your child's integration into the school after the Information Evening, or if you wish to discuss anything specific about your child, you are welcome to make an appointment with the school as from 31 October 2019 from Mondays to Thursdays. Your appointment will be handled by either the Headmaster, Deputy Head or Head of the Foundation Phase.

7. PARENT GUIDE

A fully comprehensive parent guide with general information is included. Parents are requested to study this information. Further information will follow in the new year.

8. ENQUIRIES

Any further enquiries can be made at the school, (021) 976-8134.

We look forward to meeting you. May your association with our school be special for you as parent and also for your child.

Kind regards

**SIGNED: HENK ARANGIES
EVERSDAL PRIMARY SCHOOL: HEADMASTER
2019**