



Verw. : GF Inligtingstuk 2019
 Dept. : Kommunikasie
 Kontak : Mev. C. Swart
 Datum : Januarie 2019

08

Geagte Ouers

GRONDSLAGFASE INLIGTINGSTUK 2019

Ter wille van goeie orde en duidelikheid, vra ons asseblief u samewerking ten opsigte van die volgende reëlins.

ALGEMEEN

1. AFWESIGHEID

Onvermydelike omstandighede – stuur sodanige brief of e-pos 'n dag voor verlof verlang word (aan klasonderwysers) vir voorlegging aan hoof, kom haal leerder dan asseblief op gegewe tyd by ontvangs.

Leerlinge afwesig: – Bel of e-pos voor **08:00** vir sekretaresse.

Indien 'n leerder verlof vir 'n musiek- of balleteksamen verlang, kan dit met Mev. Prozesky gereël word.

2. SKOOLDRAG:

- Altyd netjies asseblief.

3. GELD/BRIEWE:

- In koevert met leerlinge se Rekeningnommer, Naam en Graad.
- Betaal enige dag (08:00 – 13:00).
- Debietorder beskikbaar (Navrae Mev. S. Havinga 021 976-8134).

4. EVERFOKUS

- Dit word elektronies versend. Lees noukeurig.

5a. POSLÊER

Alle Omsendbriewe en ander inligtingstukke vanaf die skool word hierin huis toe gestuur, indien nie elektronies gestuur word nie.

- Die dokumente is van 'n nommer voorsien.
- Dit word voor op die koevert aangedui.
- Nadat u kennis geneem het, parafeer u teenoor die nommer en stuur volgende oggend terug skool toe.

5b. FLIPFILE

- Vasleggingswerk van Huistaal, Wiskunde en Klanke is belangrik. Daarom word daar elke 2 weke 'n huiswerkvel met die nodige inligting voorsien.

6. VASLEGGINGSWERK:

- Bespreek tydens ouerafspraak soos vir leerder van belang.

7. BIBLIOTEEK

- U bly aanspreeklik vir die boek – pas dit asseblief goed op.
- Ruil elke twee weke – bring dus terug asseblief.



8. **SKAKELING MET PERSONEEL: Ouerafsprake.**
- Afspraaktye aan die einde van die kwartaal nadat verslae huis toe is.
 - Ontmoet opvoeder by klaskamer tydens kwartaallikse besoek.
 - Nie sekretaresse skakel i.v.m. sportreëlings – nie bewus van interne reëlings nie.
 - Skakel Sportkantoor 082 524 8957 (Mev.Salomina du Plessis), e-pos: sduplessis@eversdal.org.za.
 - Enige ander besoeke: u moet by die sekretaresse aanmeld. Vir leerders se veiligheid mag u nie na u kind(ers) se klaskamer toe gaan nie en ook nie in die gange voor klasse vir leerders wag nie.
9. **HUISSTELSEL**
- Leerders kompeteer op 'n gesonde basis in huisgroepe.
 - Kompetisie vind plaas in onderskeie sportsoorte, Akademie en ook tydens Ouervergaderings (u verteenwoordig u kind).
10. **ASSESSERINGSVERSLAG**
- Amptelike stuk.
 - Slegs vir ouers.
 - Moenie vergelyk met ander leerders nie.
11. **SPORTVAARDIGHEIDSPROGRAM**
Reëlings i.v.m. dae en kleredrag volg.
12. **HAARMODES:** Slegs wit en navy haarbykomstighede.
- Dogters mag frommeltjie ("scrunchie") dra. Beskikbaar by Everjas.
 - Oorbelle – "studs" of klein ringetjies goud of silwer (slegs een oorbel per oor).
 - Geen jel.
13. **SAAL: Vrydae**
WINTER: Sweetpakbaadjies – verpligtend.
SOMER: Skoene opsioneel. Geen sandale nie.
14. **BOEKE**
- Boeke gaan weekliks huis toe. Ouers teken met blou pen, by die stempel.
15. **ARBEIDSTERAPIE:** Skakel eers met klasonderwyseres en Me. C. Cilliers
SELKUNDIGE HULP: Skakel eers met klasonderwyseres en Me. C. Cilliers
16. **KOSPAKKIES:** Gesonde kos – bruin brood, vrugte, gesonde snoepery.
- Koskoepons wat kositems soos 'n hamburger, hotdog of pastei en suiwer sap insluit, is te koop by die Snoepie.
17. **SELFSTANDIGHEID:**
NB: Self skoene uit- en aantrek, veters vasmaak.
Onafhanklik klas toe stap. (Hou by skoolreëls).
Ken adres en / of telefoonnommer.
18. **VIR STUDIE:** Geskikte plekkie waar kind kan werk.
19. **GEEN SPEELGOED:** Word nie skool toe gebring nie.
20. **ARTIKELS VIR UITSTALLINGS:**
- Eie risiko.
 - Merk duidelik, asb.
21. **MUSIEKWAGLYS:** Aansoekvorms by sekretaresse (Voor skool soggens)
22. **NASORG:** Mev. H. Traut (021) 975-1077 (w)
23. **EVERJAS:** Mev. Gene Coetzer
e-pos: everjas@eversdal.org.za
24. **MERK VAN KLERE:** Merk alle klere en besittings.
25. **BENODIG ASSEBLIEF**
Ou tydskrifte en koerante is baie welkom.

26. **VERJAARSDAE:** Mag snoepery vir klasmaat bring.
27. **JUNIOR KOOR:** 'n Groot voorreg.
 - Skriftelike verskoning indien oefening gemis.
28. **ENTOESIASME:** Is wat ons van u vra asseblief ten opsigte van
 - Skoolwerk.
 - Die skool se aktiwiteite en vergaderings.
29. **MEDIKASIE**
 - Geen medikasie word deur die skool verskaf nie.
 - Noodsaaklike medikasie moet asseblief saam met skriftelike toestemming en voorskrifte aan die skool gestuur word.
 - Vorm vir toestemming is verkrygbaar by die sekretaresse by Ontvangs.
30. **SKRYFBEHOEFTE EN BENODIGHEDE:** Beskikbaar by die Everjas.

So kan ons saam gemotiveerde ***Evers kweek en verseker wees dat u kind die verwagte uitkomst bereik!***

Baie dankie!

GETEKEN: MNR. H.L. ARANGIES
LAERSKOOLO EVERS DAL: SKOOLHOOF
DATUM: 2019-01-09

GRONDSLAGFASE ONDERWYSERS



Ref : Foundation Phase Information 2019
 Dept. : Communication
 Contact : Mrs C. Swart
 Date : January 2019

Dear Parents

FOUNDATION PHASE INFORMATION 2019

We kindly request your co-operation in the following matters in facilitating good order and clarity.

GENERAL:

1. **ABSENCE:** NB - "Unavoidable circumstances"
 Send letter or e-mail well in advance (to class teacher) so that it can be presented to the Headmaster for the necessary leave.
 - Fetch learner at the stipulated time at reception.
 - If learner is absent, phone or e-mail the secretaries before 08:00.
 - Letters for Music/ballet examinations - addressed to Mrs M. Prozesky - of learner who needs to be excused during the school day.
2. **SCHOOL UNIFORM**
 Always neat please.
3. **SCHOOL MONIES AND OTHER MONEY**
 - In envelope, clearly marked. Learner's account number; name and grade. Paid any day (08:00 - 12:00).
 - Debit order available. Enquiries: Mrs S. Havinga (021) 976-8134.
4. **EVER FOCUS**
 - Sent electronically. Read thoroughly.
- 5a. **POST FILE**
 - All circular letters and other information pieces from the school will be sent home in this file if not electronically.
 - Each document has a number.
 - This number appears on the Post file.
 - Please sign at the correct number & send to school the next day.
- 5b. **FLIPFILE**
 Consolidation of Home Language, Mathematics & Sounds. Therefore a homework sheet is provided every 2 weeks.
6. **CONSOLIDATION WORK**
 Discuss during parent appointments as needed. This is important.
7. **LIBRARY**
 - You are responsible for the book. Please look after it.
 - Books are changed every two weeks- must be brought back please.
8. **LIASON WITH TEACHERS** - Parent appointments
 - Appointments at the end of each term after assessment report has been sent home.
 - Confirmation of appointment in writing by teacher.
 - Meet the teacher at her classroom during term appointments.

Do not phone the secretary with regard to:

- Sports arrangements - not aware of internal arrangements. Phone the Sport office directly at 082 524 8957 (Mrs S. du Plessis) or e-mail: sduplessis@eversdal.org.za.
- Parents must report to the secretary. For Learners' safety, parents may not go to their child's class or wait in the passages for their children.



9. **HOUSE SYSTEM**
- Learners compete on a healthy basis in the house system.
 - Competition takes place in various sports and academically, also when parents attend meetings.
10. **ASSESSMENT REPORTS**
- Do not compare with other learners.
 - Official document.
 - Only for parents.
11. **SPORTS PRACTICE**
Arrangements regarding the days and clothing will follow soon.
12. **HAIR STYLES:** - Please adhere to the rules.
- Girls allowed to wear "scrunchies". Available at Everjas. (White & Navy)
 - Earrings: Only studs or small rings: gold or silver. (One stud per ear).
 - No Gel.
13. **ASSEMBLY - FRIDAYS**
- Winter - Tracksuit top compulsory.
Summer - Shoes optional. No sandals.
14. **BOOKS**
Sent home every week. Sign in blue. Send back to school the next day.
15. **OCCUPATIONAL THERAPY**
Come and discuss with class teacher first & Ms C. Cilliers
PSYCHOLOGICAL HELP: Come and discuss with class teacher first and Ms C. Cilliers.
16. **LUNCH BOX**
Healthy food - brown bread, fruit, etc.
17. **INDEPENDENCE: NB!**
Tie own shoelaces, walk to class unaccompanied.
Adhere to school rules please.
- Know address and phone number.
18. **HOMEWORK**
Have a specific place for child to work.
19. **NO TOYS**
Allowed at school.
20. **ARTICLES FOR EXHIBITIONS**
Send at own risk. Items must be clearly marked please.
21. **MUSIC WAITING LIST**
Application forms at the secretary (before school - mornings)
22. **AFTERCARE**
Contact person - Mrs H. Traut. Tel. (021) 975-1077 (w)
23. **EVERJAS** Mrs Gene Coetzer – 076 684 9361
e-mail: everjas@eversdal.org.za
24. **MARKING OF CLOTHES**
Please mark every item your child brings to school.
25. **NEEDED**
We need magazines and newspapers please.
26. **BIRTHDAYS**
You may send party snacks for learners.
27. **JUNIOR CHOIR**
- A great privilege to sing in the choir.
 - If learner misses a practice - please send a written apology.

28. **ENTHUSIASM** is what we ask of you in connection with:

- School work.
- The school's activities and meetings.

29. **MEDICATION**

- No medicine will be given at school. If medicine needs to be given it must be accompanied by a letter.
- Form for permission to give medication is available at the secretary at Reception.

30. **STATIONARY:**

Available at the Everjas.

This is how we build and motivate our Evers to ensure we reach and achieve our goals!

Thank you

**SIGNED: MR H.L. ARANGIES
EVERSDAL PRIMARY SCHOOL: HEADMASTER
DATE: 2019 - 01-09**

FOUNDATION PHASE EDUCATORS