



Verw. : Ifsen Inligtingstuk 2019
 Dept. : Kommunikasie
 Kontak : Mev. H Koen
 Datum : 9 Januarie 2019

13

Geagte Ouers

INTERMEDIÛRE EN SENIOR FASE INLIGTINGSTUK

Ter wille van goeie orde en duidelikheid, vra ons asseblief u samewerking ten opsigte van die volgende reëlins.

ALGEMEEN

1. AFWESIGHEID

Onvermydelike omstandighede - stuur sodanige brief/e-pos 'n dag voor verlof verlang word aan klasonderwyser.

- Kom haal leerder op gegewe tyd by Ontvangs.
- Meld aan by Ontvangs om die leerder uit te teken voordat die leerder die skool mag verlaat.
- **Leerlinge afwesig:** - Bel voor **08:00** vir die sekretaresse. Tel. no. (021) 976-8134.
Indien 'n leerder afwesig is wanneer 'n assessering afgelê word, moet 'n mediese sertifikaat voorsien word.
- **Musiek- of Balleteksamen:** Indien 'n leerder verlof vir 'n musiek- of balleteksamen verlang, kan dit met die klasonderwyser gereël word.

2. SKOOLDRAG:

- Ons is trots daarop om netjies te wees.
- Wit hemde moet asseblief die Everwapen op hê (somerhemp met kort moue).
- Swart skoolskoene.
- Hemde ingesteek.
- Seuns moet swart lyfbande dra by langbroeke waarvan die broek lussies het.
- Seuns moet kousbande dra en lang, grys sokkies.

3. GELD/BRIEWE:

- In koevert met leerling se Rekeningnommer/ Naam en Graad. Kantoore: Maandag tot Vrydag (08:00 - 13:00).
- Debietorder beskikbaar. Navrae: Mev. S. Havinga, 021 976-8134.
- Betaling via internet: verskaf asb. Verwysingsnommer.

4. EVERFOKUS/FACEBOOK/SKOOL SE WEBTUISTE

- Lees noukeurig, dit is die skool se skakeling met u.
- Dit word elektronies aan u gestuur. Registreer asb. op die skool se webtuiste.

5. VASLEGGINGSWERK:

- Bespreek tydens ouerafspraak soos vir leerder van belang. Opvoeder sal meer inligting aan u deurgee indien verlang.

6. SKAKELING MET PERSONEEL: Ouerafsprake.

- Afspraaktye volg nadat verslae huis toe is.
- Inligtingsbriewe rakende afspraak sal vroegtydig uitgedeel word.
- Ontmoet opvoeder by klaskamer tydens kwartaallikse besoek.
- Sportreëlins. Skakel die Sportkantoor: Mev. S du Plessis by (021) 976-8134 of 0827661953, of e-pos: sduplessis@eversdal.org.za
- Moet asb. nie die sekretaresse se bel oor sport nie. Hulle is nie altyd op hoogte van sportreëlins nie.
- Ter wille van veiligheid, mag u nie na u kind(ers) se klaskamer(s) toe gaan nie en ook nie in gange voor klasse vir leerders wag nie. Veiligheid bly ons verantwoordelikheid.



- 7. BIBLIOTEEK:**
- U bly aanspreeklik vir die boek - pas dit asseblief goed op.
 - Ruil tweeweklik - bring dus terug, asseblief.
 - Maandae, Dinsdae, Woensdae, Donderdae (14:15 - 15:15) en pouses.
- 8. HUISSTELSEL:**
- Die skool kompeteer op alle vlakke binne hul huise met die fokus op massadeelname.
- 9. VORDERINGSVERSLAG:**
- Aan die einde van elke kwartaal ontvang die kind 'n amptelike WKOD-vorderingsverslag.
- 10. BUITEMUURSE BEDRYWIGHEDA:**
- Spanbriefies word elektronies versend.
 - Tennis: 1ste en 4de kwartaal; Netbal 2de en 3de kwartaal.
 - Krieket: 1ste en 4de kwartaal; Hokkie 2de en 3de kwartaal.
 - Swem: 1ste en 4de kwartaal; Rugby 2de en 3de kwartaal.
 - Skaak: Dwarsdeur die jaar.
 - Landloop: Dwarsdeur die jaar.

Moedig u kind aan om aan die skool se buitemuurse bedrywighede deel te neem.

- 11. SPORTDRAG:**
- Seuns: Huishemp & donkerblou L.O. broekie.
 - Dogters: Huishemp & donkerblou L.O. broekie.
- 12. LO- EN SWEMKLERE:**
- Swem tydens eerste en vierde kwartaal.
 - Swemklere moet asseblief gemerk wees.
 - Voorgeskrewe swemdrag, swempet (slegs vir dogters) en handdoek.
 - LO tydens tweede en derde kwartaal:
Seuns – Huishempie, donkerblou broekie.
Dogters – Huishempie en donkerblou broekie.
 - Verskoning: Dit is net hoflik om per briefie te laat weet as u kind nie aan L.O. mag deelneem weens 'n ongesteldheid nie. Indien assessering plaasvind, sal u kind op 'n latere stadium assessee word.
 - Eversportsak is 'n goeie belegging. (Beskikbaar by Everjas).
 - Wit tekkies (seilskoene).
- 13. KUNS EN KULTUUR**
- Ou hemp vir kunsgebruik wanneer nodig.
- 14. HAARMODES:** Slegs wit en navy haarbykomstighede.
- Dogters mag frommeltjie ("scrunchie") dra. Beskikbaar by Everjas.
 - Oorbelle – "studs" of klein ringetjies (goud of silwer).
 - Geen haarjel, getinte hare, ens. nie.
 - Hare mag nie in lae ("steps") gesny word nie.
- 15. VERJAARSDAE**
- Leerders mag op hierdie dae gewone klere dra.
 - U kind mag eetgoed vir sy klasmaats bring. Dit bly egter u keuse.
- 16. SAAL: Vrydae**
- Skooluniform.
- 17. KOSPAKKIES:**
- Gesonde kos: bruin brood, vrugte, gesonde peuselkos.
 - Die Pumba (Snoepie) verkoop sap en lekker voedsame kos.
- 18. BOEKE**
- Boeke moet gepak word volgens die leerder se rooster.
 - Ouers moet weeklik binne elke werkboek parafeer.
- 19. SPEELGOED:**
- Nie toegelaat by die skool nie. Skool aanvaar geen verantwoordelikheid indien leerder die reël verontagsaam nie.

20. ARTIKELS VIR UITSTALLINGS:

- Eie risiko.
- Merk duidelik, asseblief.

21. MUSIEKWAGLYS:

Aansoekvorms by sekretaresse (07:30 - 15:30)

- Lesse gedurende skoolure. Enkeles na skool tot 15:00.
- Leerders werk volgens 'n rooster met tye wat beplan is met die minimum akademiese ontwingting.
- Dit is die leerder se verantwoordelikheid om musiekperiodes by te woon.

22. NASORG:

- Mev. H. Traut (021) 975-1077 (w) - vanaf 12:00 - 18:00.

23. EVERJAS:

- Mev. Gene Coetzer – 076 684 9361. e-pos: everjas@eversdal.org.za

EVERJAS-TYE:

- Maandae: 07:30 – 09:00 en 13:00 – 14:30.
- Donderdae: 16:00 – 18:00.

24. VERKEER RONDOM SKOOL:

- Geen parkering in pad as leerlinge afgelaai word nie. Trek in oop parkeerplek in en laai net af.
- Leerlinge moet Skolierpatrollie se voetoorgange gebruik, of ander oorgange soos gemerk.

25. MERK VAN KLERE:

- Merk alle klere en besittings.
- Verlore goedere kan soggens voor skool en tydens pouses by mev. Dora Klaassens afgehaal word.

26. ONS BENODIG:

- Ou tydskrifte, koerante en rekenaarpapier.
- Vir tegnologie benodig ons rommel, bv. toiletrolle, bokse, joghurthouers, doppies, ens. Stoor dit asseblief tot ons dit benodig.

27. KOOR:

- Stuur asseblief skriftelike verskoning indien u kind 'n oefening misloop.

28. BENODIGHEDE (Verwys na elke graad se lys van benodigdhede wat uitgestuur word):

- Vervang PRITT en ander skryfbehoeftes asseblief wanneer nodig.
- GEEN Tipex.

29. HERSTELLENDEN AKSIE: (Gr. 1 – 7)

- Onder toesig.
- Ouers sal per brief in kennis gestel word.
- Vrydae: 13:15 – 14:15

30. MEDIKASIE:

- Geen medikasie sal voorsien word by die skool nie. Indien leerders medikasie moet neem, moet u eers 'n vorm invul (Beskikbaar by Ontvangs).
- Stel die skool in kennis van enige allergieë.
- Indien u kind medikasie, bv. vir hoofpyn, moet kry, sal die skool eers telefonies met u konsulteer, voordat medikasie toegedien word.

31. ENTOESIASME is wat ons vra van u met betrekking tot:

- Skoolwerk.
- Die skool se aktiwiteite en vergaderings.

32. TABLETTE EN SELFONE

- Selfone moet afgeskakel wees tydens die skooldag. Dit bly die verantwoordelikeheid van elke leerder. Die gebruik van selfone is onderhewig aan die skool se beleid, soos vervat in die IKT-beleid.
- Leerders in die Grondslagfase gebruik die tablette van die skool. Hulle mag nie hul eie tablette skool toe bring nie.
- Leerders van graad 4-7 mag hul eie tablet skool toe bring, mits die tablet aan die vereistes van die tabletprogram voldoen.



Ref : INTERSEN Information 2019
 Dept. : Communication
 Contact : Mrs. H Koen
 Date : 9 January 2019



Dear Parents

INTERMEDIATE & SENIOR PHASE INFORMATION

We kindly request your co-operation with the following matters in facilitating good order and clarity.

GENERAL:

1. **ABSENCE:** NB - "Unavoidable circumstances"
 Send letter/e-mail well in advance (to class teacher) so that it can be presented to the Headmaster for the necessary leave.
 - Fetch learner at Reception (at the stipulated time).
 - **If learner is absent**, phone the secretary on (021) 976-8134 before 08:00.
If learner is absent on days of completing an assessment, a medical certificate should be provided.
 - **Letters for Music/Ballet examinations** - addressed to class teacher - when learner needs to be excused in the course of the school day.
 - You need to sign your child out at reception before he/she may leave the premises.
2. **SCHOOL UNIFORM**
 - We are proud of our learners' neatness.
 - Black school shoes.
 - Shirts must be tucked in.
 - Boys' long-pants must be worn with a belt if pants have loops.
 - The school badge must be on the pocket of the summer shirts.
3. **SCHOOL MONIES**
 - In envelope, clearly marked. Learner's account number; name and grade. Office hours: Monday to Friday (08:00 - 13:00).
 - Debit order available. Enquiries: Mrs S. Havinga (021) 976-8134.
 - Internet EFT. Please include reference no.
4. **EVERBLOG/FACEBOOK/SCHOOL WEBSITE**
 - Read carefully.
 - It is sent electronically. Please register on the website.
5. **CONSOLIDATION WORK**
 - Depends on individual pupil.
 - Discuss during parent appointments.
6. **LIAISON WITH TEACHERS** - Parent Appointments
 - These take place after assessment reports have been sent home.
 - Appointment letters will be sent in advance.
 - You meet the teacher at his/her class.
 - Do not phone the secretary with regards to sport arrangements. She is not aware of internal arrangements.
 - Phone the Sport Office, Mrs S. du Plessis on (021) 976-8134 or 0827661953, or e-mail: sduplessis@eversdal.org.za
 - You may not go to your child's classroom directly or wait in the corridors. Safety remains our responsibility.



7. LIBRARY

- Mondays, Tuesdays, Wednesdays, Thursdays (14:15 - 15:15) and breaks.
- Please return books on time.
- You are responsible for the books - look after them.
- Books may be kept for a fortnight.

8. HOUSE SYSTEM

- The school competes in all aspects with the focus on mass participation.

9. PROGRESSION REPORTS

- At the end of every term the learner receives an official WCED-progression report.

10. EXTRA-MURAL ACTIVITIES

You will be notified by e-mail when your child is playing a match:

- | | | | |
|------------------|---------------------|----------|------------------|
| • Cricket: | 1st and 4th term | Netball: | 2nd and 3rd term |
| • Swimming: | 1st and 4th term | Hockey: | 2nd and 3rd term |
| • Tennis: | 1st and 4th term | Rugby: | 2nd and 3rd term |
| • Chess: | throughout the year | | |
| • Cross Country: | throughout the year | | |

Encourage your child to participate in the school's extra-mural activities.

11. SPORTS WEAR

- Boys: House shirt and navy Evergym shorts.
- Girls: House shirt and navy Evergym shorts.

12. SPORT CLOTHES

- Swimming during first and fourth terms:
Prescribed bathing costume, bathing cap (girls only) and towel.
- Evergym: Second and third terms.
- Apologies: it is courteous to send a letter excusing your child from physical activities if he/she may not participate due to an ailment. Where an assessment is being done, your child will be assessed at a later stage.
- White "tekkies".

13. ARTS AND CULTURE

- Old shirt used to protect clothing. Mark and bring to school when necessary.

14. HAIR STYLES: - Please adhere to the rules.

- Girls are allowed to wear scrunchies. Available at Everjas. (White & Navy)
- Earrings: Only studs or small rings (gold or silver).
- No hair gel, mousse, tinted hair.
- Fringes to be pinned.
- No Steps!
- No extreme hairstyles.

15. BIRTHDAYS

- On their birthday, learners may wear civvies to school.
- You may send party snacks for learners if you want to (not compulsory).

16. ASSEMBLY - FRIDAYS

- Full school uniform.

17. LUNCH BOX:

- Healthy food - brown bread, fruit, etc.
- Our tuck shop sells juice and nourishing food.

18. BOOKS

- Books should be packed according to the timetable.
- Parents must sign all workbooks weekly.

19. TOYS:

- Not allowed at school. The school accepts no responsibility where this rule is breached.

- 20. ARTICLES FOR EXHIBITIONS:**
- Send at own risk. Items must be marked clearly please.
- 21. MUSIC WAITING LIST:**
Application forms at the secretary (07:30 - 15:30).
- Lessons during school hours. Individuals may come after school hours until 15:00.
 - Pupils work according to a timetable, teachers plan to keep interruption of academic work to a minimum.
 - Pupil's own responsibility to catch up work which is "missed".
- 22. AFTERCARE:**
- Contact person - Mrs H. Traut Tel. (021) 975-1077 (w) - 12:00 - 18:00.
- 23. EVERJAS:**
- Mrs Gene Coetzer – 076 684 9361. e-mail: everjas@eversdal.org.za
- Times:**
- Mondays : 07:30 – 09:30 and 13:30 - 15:30
 - Thursdays: 16:00 - 18:00
- 24. TRAFFIC AROUND THE SCHOOL:**
- No parking in the road when children are dropped off. Pull into an open bay and drop your children.
 - Pupils must use the pedestrian crossings at the scholar patrol, or any other demarcated crossings.
- 25. MARKING OF CLOTHING:**
- Please mark every item your child brings to school.
- 26. WE REQUIRE THE FOLLOWING:**
- Magazines, computer paper and newspapers please.
 - For technology, we require recyclable materials, e.g. toilet rolls, boxes, lids. Please store until required.
- 27. CHOIR:**
- A great privilege to sing in the choir.
 - If learner misses a practise, please send a written apology.
- 28. NECESSITIES:**
- See list of stationery which was provided.
 - Tippex not allowed.
- 29. CORRECTIVE ACTION: Gr. 1-7:**
- Under supervision.
 - Parents will receive a written notification.
 - Fridays: 13:15 – 14:15
- 30. MEDICATION:**
- No medication will be provided at school. If medicine needs to be taken, please complete the necessary form available at reception.
 - Please inform school of any serious allergies.
 - If your child requires medication, while at school, the secretary will first phone you.
- 31. ENTHUSIASM:** is what we ask of you about:
- School work.
 - The school's activities and meetings.
- 32. TABLETS AND CELLPHONES**
- Cellphones are to be switched off at the start of the school day. It remains the responsibility of each learner. The use of cellphones are subject to school's ICT policy.
 - Learners in the Foundation Phase use the tablets of the school. They may not bring their own tablets to school.
 - Grade 4-7 learners may bring their own tablets to school, only if the tablet complies to the requirements set out in the tablet programme.