

# EVERSDAL PRIMARY SCHOOL

## COMPULSORY SCHOOL FEES: METHOD OF PAYMENT

**ALL SECTIONS MUST BE COMPLETED BY BOTH PARENTS/GUARDIANS.**

### PARTICULARS OF PARENTS/GUARDIANS:

1.	<b>SURNAME (Parent 1)</b>		
	First name and initials		
	ID number		
	Address		
	Telephone	Cell:	
		Work:	
		Home:	
E-mail address for statements			
2.	<b>SURNAME (Parent 2)</b>		
	First name and initials		
	ID number		
	Address		
	Telephone	Cell:	
		Work:	
		Home:	
E-mail address for statements			

### NAME OF LEARNER (S) IN EVERSDAL PRIMARY SCHOOL (CURRENT AND FUTURE)

NAME	GRADE	YEAR	OFFICE USE

**METHOD OF PAYMENT:** Please tick  appropriate block

Annual payment (Once-off)			
Monthly debit order (New)		Already pay by debit order	

### **DEBIT ORDER:** DEBIT ORDER APPLICATION – ONLY NEW DEBIT ORDERS

I/We, the undersigned, duly authorise Eversdal Primary School to institute a monthly debit order against my/our bank account for the amounts, in accordance with our agreement, by means of an ACB magnetic tape system and process on which Eversdal Primary School and my bank agreed.

### **BANK DETAILS**

Account type	<input type="checkbox"/> Cheque	<input type="checkbox"/> Savings	<input type="checkbox"/> Transmission
Name of Account Holder (s)			
Name of Bank			
Branch Name		Branch Code	
Account Number			

**ACCOUNT HOLDER:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

# **EVERSDAL PRIMARY SCHOOL**

## **UNDERTAKING (FINANCIAL)**

I / We, the undersigned,

(Parent 1) \_\_\_\_\_ ID \_\_\_\_\_

(Parent 2) \_\_\_\_\_ ID \_\_\_\_\_

Residing at \_\_\_\_\_  
(domicillium citandi et executandi)

In my / our capacity as the legal guardian/s of \_\_\_\_\_  
(hereinafter referred to as "THE LEARNER")

do hereby undertake in favour of the Eversdal Primary School, as follows:

### **1. SCHOOL FEES (Eversdal Primary School)**

- 1.1. I/We undertake to pay the compulsory school fees as determined by the Governing Body of the School, in 10 (ten) equal monthly instalments by means of a debit order against my/our bank account.
- 1.2. I/We jointly and severally undertake to pay school fees and I/we understand the following:
  - 1.2.1. The annual school fees will be adopted by the majority of parents at the School Budget Meeting.
  - 1.2.2. School fees are payable in advance and are due on the first day of school. Fees paid in advance will be deposited by the school and held in accordance with the South African School's Act (SASA), to accrue to the school as income.
  - 1.2.3. Our terms are as follows:
    - a) Fees can be paid in full;
    - b) Fees can be paid off in 10 equal monthly instalments
    - c) Immigrants / Non- South African residents must pay the full school fee, in advance before the last day of February of that year.
  - 1.2.4. If school fees are paid in full, on or before a date to be determined at the budget meeting, a discount will be deducted from your annual school fees.
  - 1.2.5. In terms of the SASA, parents are jointly and severally liable for the payment of the school fees irrespective of their marital status.
  - 1.2.6. In the event of non payment of school fees the school will sue both parents irrespective of maintenance and court orders which may exist between the parties.
  - 1.2.7. In terms of Section 39 of the South African Schools Act, the parties to this form are liable to pay compulsory school fees.
  - 1.2.8. In terms of Section 40 and 41 of the South African Schools Act, the school may enforce the payment of these compulsory fees.
  - 1.2.9. The parties to this application undertake to pay all legal costs, including attorney/client fees and collection costs incurred by the school in the event of the school having to take legal action for the recovery of school fees.
  - 1.2.10. If parents are in arrears with one instalment then the FULL amount becomes due and payable immediately.
  - 1.2.11. If payment is not received by the 7<sup>th</sup> of each month, the School reserves the right to charge interest on all overdue accounts at the rate of 2% per month.
  - 1.2.12. Parents who are unable to pay school fees may apply for exemption of these fees.

- 1.2.13. The School may hold and process by computer or otherwise any information obtained about the parents as a result of their liability for school fees.
- 1.2.14. I/We consent to the school disseminating out names and contact details only to other parents, staff or responsible persons engaged or authorised by the School for school related purposes, unless at any time I/we instruct the school in writing to the contrary.
- 1.2.15. If parents fail to meet their school fee obligations, the school may record the parents' non-performance with a bureau.
- 1.2.16. Should there be a dispute on your statement of account please notify the Financial Secretary in writing.
- 1.2.17. Agreements are available in the following two languages: English and Afrikaans.
- 1.3. The first instalment (less the pre-paid levy, if applicable) shall be payable on the 1<sup>st</sup> day of February of the year during which the LEARNER attends the School and the School fees become due, thereafter on the 1<sup>st</sup> working day of each and every succeeding month with the last instalment on the 1<sup>st</sup> day of November of that year.
- 1.4. The Governing Body shall be entitled to vary any additional amounts and the period over which payments are to be made, provided that I/we will be notified thereof in writing.

**2. GENERAL (Financial)**

- 2.1. In the event of an increase in the fees referred to in paragraphs 1 and 2 above, I/we hereby authorize the School to adjust my/our debit order accordingly on condition that I/we shall be informed by the School in writing of their intention to do so.
- 2.2. Should I/we fail to pay any one instalment pertaining to the fees referred to in paragraphs 1 and 2 above on the due date, then
  - 2.2.1. Interest at 2% (percent) per month may be charged to my account for fees, which are in arrears.
  - 2.2.2. A penalty fee for any unpaid debit order/cheque, as determined by the Governing Body from year to year, will be charged to my account.
- 2.2. I/We further agree that for the purpose of any legal proceedings against me/us in respect of my/our obligation in terms of this agreement, a certificate by a representative of the Governing Body, duly authorized to do so, shall be sufficient and satisfactory proof of the amount outstanding for the purpose of summary judgment.
- 2.3. For the purpose of this undertaking, any notice or legal action to be instituted against me/us and all processes to be served on me/us, I/we hereby elect as my/our *domicilium citandi et executandi* my/our address as stated in the preamble of this undertaking.
- 2.4. I/We accept liability for payment of the School's legal costs, including collection commission on a scale as between attorney and own client, should the School take any legal action against me/us in terms of this undertaking.

**SIGNED AT \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_**

\_\_\_\_\_  
**PARENT / GUARDIAN (1) SIGNATURE**

\_\_\_\_\_  
**NAME IN FULL**

\_\_\_\_\_  
**PARENT / GUARDIAN (2) SIGNATURE**

\_\_\_\_\_  
**NAME IN FULL**

**MR H. ARANGIES  
EVERSDAL PRIMARY SCHOOL: HEADMASTER**

Signed Electronically: 2021

**MR R. VAN ZYL  
GOVERNING BODY: CHAIRMAN**

Signed Electronically: 2021